

MILLBURN C. C. SCHOOL DISTRICT 24
BOARD OF EDUCATION
Regular Meeting
May 22, 2017

BOARD MEMBERS PRESENT

Carissa LaTourette, President
Casandra Slade, Vice President
Heath Rosten, Secretary
Jim Guziak, Member
Denise Ide, Member
Brendan Murphy, Member
Maggie Wentzell, Member

BOARD CLERK

Bernadette Hanna

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Elizabeth Keefe, Director of Special Services
Jake Jorgenson, Principal, MMS
Ben Walshire, Principal, MES

VISITORS

Carol McGill
Ian Murphy
Linda Murphy

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:00 p.m. by President Carissa LaTourette. Roll call was taken with the following Board Members in attendance: Jim Guziak, Denise Ide, Carissa LaTourette, Brendan Murphy, Casandra Slade. Absent: Heath Rosten and Maggie Wentzell.

It was noted that Heath Rosten entered the meeting at 7:04 p.m.

PUBLIC COMMENT

Sixth Grade student Ian Murphy addressed the board regarding iPad use. He would like to suggest improvements such as allowing students to choose apps for note taking and then being able to share the notes with teachers. He commented on the importance of keeping students on task by monitoring programs and asking questions where the answers cannot be "Googled." His last suggestion was for the teachers to engage in professional development and attend hands-on workshops. The Board thanked Ian for his comments.

ADDITION of DISCUSSION ITEMS

None.

ACTION ITEMS

Authorize Public Display of Amended FY17 Budget

A motion was made by Casandra Slade, with a second by Heath Rosten, to authorize the public display of the Amended FY17 Budget. On a roll call vote, the following members voted Aye: Jim Guziak, Denise Ide, Carissa LaTourette, Brendan Murphy, Heath Rosten, Casandra Slade. Nays: none. Absent: Maggie Wentzell. The motion passed.

Approval of Legal Notice for Public Hearing for Inter-Fund Transfers

A motion was made by Casandra Slade, with a second by Heath Rosten, to approve the Legal Notice for Public Hearing for Inter-Fund Transfers. On a roll call vote, the following members voted Aye: Denise Ide, Carissa LaTourette, Brendan Murphy, Heath Rosten, Casandra Slade, Jim Guziak. Nays: none. Absent: Maggie Wentzell. The motion passed.

GASB 45 Actuarial Reports

The district auditors, Milburn Cain & Company do not do this type of reporting, which is a component required in our annual audit. The GASB 45 audit will have to be updated every year. Bidding of the auditors will be completed next year.

A motion was made by Casandra Slade, with a second by Denise Ide, to approve the revised Letter of Agreement from Lauterbach and Amen for the completion of the GASB 45 Actuarial Reports. On a roll call vote, the following members voted Aye: Carissa LaTourette, Brendan Murphy, Heath Rosten, Casandra Slade, Jim Guziak, Denise Ide. Nays: none. Absent: Maggie Wentzell. The motion passed.

Spectrum Lease for 8/01/17 – 7/31/18

Spectrum operates a day school for autistic students. They are currently renting four classrooms at Millburn Elementary, which houses two student classrooms, a clinic, and a motor lab.

A motion was made by Casandra Slade, with a second by Heath Rosten, to approve the lease for Spectrum as presented. On a roll call vote, the following members voted Aye: Brendan Murphy, Heath Rosten, Casandra Slade, Jim Guziak, Denise Ide, Carissa LaTourette. Nays: none. Absent: Maggie Wentzell. The motion passed.

Apple iPad Lease

A motion was made by Casandra Slade, with a second by Brendan Murphy, to approve the lease for Apple iPads as presented. On a roll call vote, the following members voted Aye: Heath Rosten, Casandra Slade, Jim Guziak, Denise Ide, Carissa LaTourette, Brendan Murphy. Nays: none. Absent: Maggie Wentzell. The motion passed.

Midwest Transit Bus Lease

A motion was made by Casandra Slade, with a second by Brendan Murphy, to approve the bus lease for Midwest Transit as presented, which will replace a 71-passenger bus for a 28-passenger bus. On a roll call vote, the following members voted Aye: Casandra Slade, Jim Guziak, Denise Ide, Carissa LaTourette, Brendan Murphy, Heath Rosten. Nays: none. Absent: Maggie Wentzell. The motion passed.

Resolution to Regulate Expense Reimbursements

A motion was made by Casandra Slade, with a second by Denise Ide, to approve the resolution to regulate expense reimbursements. On a roll call vote, the following members voted Aye: Jim Guziak, Denise Ide, Carissa LaTourette, Brendan Murphy, Heath Rosten, Casandra Slade. Nays: none. Absent: Maggie Wentzell. The motion passed.

CONSENT AGENDA

A motion was made by Brendan Murphy, with a second by Heath Rosten, to approve the Consent Agenda. On a roll call vote, the following members voted Aye: Denise Ide, Carissa LaTourette, Brendan Murphy, Heath Rosten, Casandra Slade, Jim Guziak. Nays: none. Absent: Maggie Wentzell. The motion passed.

The Consent Agenda included:

- Approval of Minutes of the Regular Board Meeting and Reorganization of April 24, 2017
- Approval of Minutes of the Committee of the Whole Meeting and Closed Session of May 8, 2017
- Treasurer's Report and Approval
- Bill Approval and Payment Authorization
- Activity Account
- Personnel Report
 - Intent to Retire Effective 2020-21 SY
 - Linda Harpke – 1.0 FTE Computer Teacher
 - Mary Grom – 1.0 FTE Rtl Teacher
 - FMLA
 - Vanessa Boss – 1.0 FTE Admin Assistant
 - Stephen Novak – 1.0 FTE Head Custodian
- Final Public School Calendar for 2016-17 School Year
- Meal Pricing for 2017-18 School Year
- Lake County Regional Office of Education Membership for 2017-18 School Year
- IASB Annual Dues for the 2017-18 School Year
- Second Reading and Approval of Board Policy 2:125 School Board - Board Member Compensation; Expenses
- Second Reading and Approval of Board Policy 5:60 – General Personnel – Expenses
- Appointments for 2017-18 School Year
 - Depository – State Bank of the Lakes
 - Treasurer – Gary White
 - Legal Counsel – Hodges, Loizzi, Eisenhammer, Rodick & Kohn (HLERK)
 - Publisher for Legal Notices – The Daily Herald

MAY, 2017 EXPENDITURES

EDUCATION		OPERATIONS & MAINTENANCE	
BILLS PAYABLE	\$130,717.75	BILLS PAYABLE	\$51,205.78
PAYROLL/BENEFITS	\$879,791.80	PAYROLL	\$43,886.57
MISC			
TOTAL	\$1,010,509.55	TOTAL	\$95,092.35
TRANSPORTATION		IMRF/SOCIAL SECURITY	
BILLS PAYABLE	\$15,776.54	BILLS PAYABLE	\$0.00
PAYROLL/BENEFITS	\$56,280.11	PAYROLL/BENEFITS	\$45,329.19
TOTAL	\$72,056.65	TOTAL	\$45,329.19
CAPITAL PROJECTS		DEBT SERVICE	
BILLS PAYABLE	\$48,150.25	BILLS PAYABLE	\$113,475.00
LIFE SAFETY		TORT	
BILLS PAYABLE	\$4,581.00	BILLS PAYABLE	\$8,741.29
		FUNDS TOTAL	\$1,397,935.28

INFORMATION/DISCUSSIONBoard Policy Committee

Ms. LaTourette explained the policy procedures. The committee would consist of Dr. Lind and two Board members. Mr. Murphy and Ms. Ide volunteered for this committee.

FUTURE AGENDA ITEMS

- Approve Amended FY17 Budget
- Approve Transfer of Funds
- Approve Prevailing Wage Resolution
- Superintendent Goals
- Superintendent Evaluation
- School District Finance 101

BOARD REPORTS

Ms. Ide attended the music program for grades 1, 2, and 3. Mr. Gorr did an outstanding job and Mr. Cramer was there for support. It was a great program.

Board members attended the Joint Board Dinner with Antioch feeder schools. Dr. Friedman did the presentation. It was nice meeting other board members from surrounding districts.

SUPERINTENDENT REPORT

Dr. Lind reported that one of our seventh grade boys placed second in the state track meet. The 4 x 4 relay team placed third. Dr. Lind is following all the information on funding reform. The state is supposed to pay schools 51%; they actually pay only 29%.

BUSINESS OFFICE REPORT

Dr. Johns reported that the June 12th meeting might need to be a special meeting to approve the food service bid. The onsite administrative review of our food service program was held last week, with only two improprieties – failure to directly verify an application and not having water available in the MES cafeteria (the water fountains outside the cafeteria do not count). Dr. Johns also informed the Board that the first tax payment has been received. Half is received in the spring and the other half in the fall. The last item was that the cost of workers compensation/property casualty is decreasing next year.

CLOSED SESSION

A motion was made by Carissa LaTourette, with a second by Brendan Murphy, to enter into Closed Session to discuss the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. On a roll call vote, the following Board Members voted Aye: Carissa LaTourette, Brendan Murphy, Heath Rosten, Casandra Slade, Jim Guziak, Denise Ide. Nays: none. Absent: Maggie Wentzell. The motion passed. The Closed Session began at 8:39 p.m.

It was noted that Ms. Keefe, Mr. Jorgenson, Mr. Walshire, and all visitors exited the meeting at this time.

A motion was made by Carissa LaTourette, seconded by Jim Guziak, to exit Closed Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Maggie Wentzell. The motion passed. The Closed Session ended at 9:03 p.m.

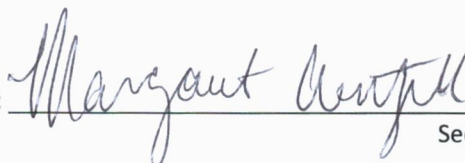
ADJOURNMENT

There being no further business, a motion was made by Carissa LaTourette, second by Denise Ide, to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Maggie Wentzell. The motion passed. The Committee of the Whole Meeting adjourned at 9:04 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By: 

President

Attest: 

Secretary

June 26, 2017
Date